

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 14, 2004, WITH THE FOLLOWING MEMBERS PRESENT: MARY C. WALKER, PRESIDENT, ROBERT L. PROUD, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG.

LET THE RECORD SHOW: A MOTION BY MR. PROUD, SECONDED BY MR. CROSWELL, TO GO INTO EXECUTIVE SESSION AT 1:15 P.M. PURSUANT TO SECTION 121.22(G)(1) AND (4) OF THE OHIO REVISED CODE REGARDING MATTERS OF PERSONNEL AND COLLECTIVE BARGAINING, CARRIED WITH ALL MEMBERS VOTING AFFIRMATIVELY THEREON.

LET THE RECORD SHOW: THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 3:00 P.M. WITH NO ACTION TAKEN.

IN RE: OFFICE OF PUBLIC INFORMATION...UNIT PLAN OF WORK FOR CALENDAR YEAR 2004...04-0114-004...

LET THE RECORD SHOW: Kathy Lehr, Director, Office of Public Information, presented the Unit Plan of Work for the Office of Public Information for calendar year 2004. Mrs. Lehr=s presentation included accomplishments in 2003, goals and objectives (statutory, mandatory and discretionary), and an overview of the department activities and staff associated with those activities.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 10-04/ PAYMENT OF BILLS...ADOPTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation to adopt Resolution Number **10-04** resolving to sign all Recap Sheets covering all bills presented this date and authorizing payment of same except as noted.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: COURT OF COMMON PLEAS/JUVENILE COURT DIVISION... AMENDMENT NUMBER 1 TO OHIO DEPARTMENT OF YOUTH SERVICES JUVENILE COURT GRANT AGREEMENT/FUNDING APPLICATION FOR THE PROVISION OF INTEGRATED FUNDING AND SERVICES OF THE RECLAIM OHIO (401) GRANT SUBSIDY AND THE YOUTH SERVICES (510) GRANT SUBSIDY PROGRAMS FOR FISCAL YEAR 2004...03-0718-007...EXECUTED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judge Stephanie Wyler, Court of Common Pleas/Juvenile Court Division, to execute an Amendment Number 1 to the Ohio Department of Youth Services Juvenile Court Grant Agreement/Funding Application by and between the Board of County Commissioners and the State of Ohio, Department of Youth Services, 51 North High Street, Columbus, Ohio 43215, for the provision of integrated funding and services of the Reclaim Ohio (401) Grant Subsidy and the Youth

Services (510) Grant Subsidy Programs for Fiscal Year 2004, previously ratified by the Board on 07/29/03, to revise the program budget as follows with the total program funding remaining at \$1,432,063.88:

Program	Current Budget	Adjustment	Revised Budget
Program Administration	\$56,439.00	\$4,469.00	\$60,908.00
Probation Services	\$218,555.00	\$1,500.00	\$220,055.00
Monitoring/Surveillance	\$18,000.00	(\$1,800.00)	\$16,200.00
Wrap Around Services	\$106,600.00	(\$4,169.00)	\$102,431.00

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: DEPARTMENT OF ADMINISTRATIVE SERVICES...REVISION AND
ADOPTION OF SECTION 4.10 OF THE CLERMONT COUNTY
PERSONNEL POLICY AND PROCEDURES MANUAL RELATING TO
HOLIDAY LEAVE SCHEDULE...02-0618-003...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sandra Harvey, Human Resource Administrator, with the concurrence of David L. Spinney, County Administrator, to revise Section 4.10 of the Clermont County Personnel Policy and Procedures Manual relative to Holiday Leave, modifying portions thereof to revise the paid holiday schedule, effective 02/14/04, and further to direct the Office of Human Resources to reproduce and transmit the aforementioned revision to all Department Heads so they may incorporate the revision into their copies of the Clermont County Personnel Policy and Procedures Manual, to read and become familiar with the revision applicable to their employees and undertake appropriate notification to employees of the policy revision(s).

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: CLERMONT COUNTY SEWER DISTRICT...CHANGE ORDER NUMBER 2,
FINAL, TO THE CONTRACT WITH G & R PLUMBING FOR PROJECT
NUMBER 621-0900 RELATIVE TO THE WILLIAMSBURG VILLAGE
CROSS CONNECTION SITUATED WITHIN THE VILLAGE OF
WILLIAMSBURG...02-0905-001...EXECUTED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mark Jaehnen, Engineering Coordinator, with the concurrence of Lyle G. Bloom, P.E., Sanitary Engineer, Clermont County Sewer District, to execute Change Order Number 2, Final, to the Contract with G & R Plumbing, 562 Clough Pike, Cincinnati, Ohio 45245, for Project Number 621-0900, previously ratified by the Board on 11/20/02, relative to the Williamsburg Village Cross Connection situated within the Village of Williamsburg, which represents an increase in the amount of \$8,040.00, for a total adjusted contract price to date of \$83,129.36, and an additional 192 calendar days for completion with a revised completion date of 08/18/03, for additions, deletions, and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: CLERMONT COUNTY SEWER DISTRICT...CHANGE ORDER NUMBER 1, FINAL, TO THE CONTRACT WITH PAUL RACK EXCAVATING & PAVING CO. FOR PROJECT NUMBER 651-0701 RELATIVE TO THE TIMBERCHASE LIFT STATION ELIMINATION PROJECT LOCATED IN UNION TOWNSHIP...02-0628-005...EXECUTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mark Jaehnen, Engineering Coordinator, with the concurrence of Lyle G. Bloom, P.E., Sanitary Engineer, Clermont County Sewer District, to execute Change Order Number 1, Final, to the Contract with Paul Rack Excavating & Paving Co., 5115 North Bend Road, Cincinnati, Ohio 45211, for Project Number 651-0701, previously ratified by the Board on 09/24/02, relative to the Timberchase Lift Station Elimination Project located in Union Township, which represents an increase in the amount of \$5,346.54, for a total adjusted contract price to date of \$54,686.74, and an additional 65 calendar days for completion with a revised completion date of 05/22/03, for additions, deletions, and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: CLERMONT COUNTY SEWER DISTRICT...EXTENSION OF TIME FOR AN ADDITIONAL 60 DAYS FOR AWARD OF BID FOR PROJECT NO. 651-0690 RELATIVE TO THE SEWER SUPERVISORY CONTROL AND DATA ACQUISITION SYSTEM PROJECT (SCADA)...03-1010-005...APPROVED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Moustafa Moteleb, P.E., MBA, Project Manager, with concurrence of Lyle G. Bloom, P.E., Sanitary Engineer, Clermont County Sewer District, to extend the time for an additional 60 days from **01/18/04 to 03/18/04** for award of bid for Project Number 651-0690 relative to the Sewer Supervisory Control and Data Acquisition System Project (SCADA) which will allow the Sewer District to investigate the possibility of interference with the 800 MHZ system operated by the Office of Technology, Communications and Security.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: CLERMONT COUNTY SEWER DISTRICT...MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF WATER AND SANITARY SEWER MAIN EXTENSIONS FOR VARIOUS LOCATIONS IN BATAVIA AND UNION TOWNSHIPS...EXECUTED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Lyle G. Bloom, P.E., Sanitary Engineer, with the concurrence of Thomas C. Yeager, Director of Utilities, Clermont County Sewer District, to execute Maintenance Bonds in the amounts outlined below as surety for the installation of Water and Sanitary Sewer Main Extensions to serve the following:

Subdivision	Township	Water	Sewer
Woodlands Section 4 Block F DC #03-1229-001	Batavia	\$1,000.00	\$1,600.00
The Polo Fields Part 17A DC #03-1229-002	Union	\$1,600.00	\$3,300.00

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: CLERMONT COUNTY SEWER DISTRICT...CHANTICLEER
ESTATES/MIAMI TOWNSHIP...RELEASE OF MAINTENANCE BOND AS
SURETY FOR THE INSTALLATION OF A WATER MAIN EXTENSION
AND ACCEPTANCE OF WATER MAIN EXTENSION INTO THE COUNTY
WATERWORKS SYSTEM...02-1024-003...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Lyle G. Bloom, P.E., Sanitary Engineer, with the concurrence of Thomas C. Yeager, Director of Utilities, Clermont County Sewer District, to authorize the release of a Maintenance Bond which provided surety for the installation of a water main extension to serve the following location in Miami Township and to accept said water main extension into the County Waterworks System pursuant to the Clermont County Sewer District Rules and Regulations:

Location	Township	Amount
Chanticleer Estates	Miami	\$3,000.00

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: BUILDING INSPECTION DEPARTMENT...UNIT PLAN OF WORK FOR
CALENDAR YEAR 2004...04-0114-005...**

LET THE RECORD SHOW: Ray Sebastian, Chief Building Official and Director, Building Inspection Department/Permit Central, presented the Unit Plan of Work for the Building Inspection Department/Permit Central for calendar year 2004. Mr. Sebastian=s presentation included goals and objectives (statutory, mandatory and discretionary), department table of organization and an overview of the department activities and staff associated with those activities.

**IN RE: COUNTY ENGINEER...RELEASE OF COMBINED PERFORMANCE-
MAINTENANCE BONDS AND ACCEPTANCE OF STREETS INTO THE
BATAVIA AND GOSHEN TOWNSHIPS PUBLIC ROAD
SYSTEMS...ACCEPTED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, to authorize the release of Combined Performance-Maintenance Bonds previously converted to the Maintenance Bond Phase for the following Subdivisions located within Batavia and Goshen Townships, and to accept the streets in the lengths stated situated therein as public roads for placement into the Batavia and Goshen Townships Public Road Systems:

Subdivision	Maintenance	Street/Length (miles)
Woodlands Section 3 Block B Batavia Township DC #99-0707-001	\$7,500.00	North Heartwood Road Ext. (0.059) Thornberry Road (0.208)
Woodlands Section 4 Block B Batavia Township DC #00-0808-003	\$8,000.00	Creekside Road Ext. (0.146) Applewood Drive (0.072)
Timber Ridge* Section Two Goshen Township DC #00-0301-003 *Secured by Irrevocable Standby Letter of Credit Number 284 issued by The National Bank & Trust Company, 48 N. South Street, P.O. Box 711, Wilmington, Ohio 45177.	\$7,500.00	Woodtop Drive Ext. (0.148) Pine Meadows Drive Ext. (0.126)

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: BOARD OF COUNTY COMMISSIONERS/FACILITIES MANAGEMENT DEPARTMENT...ACCEPTANCE OF THE ELECTRICAL CONTRACT WITH PUCKETT ELECTRICAL SERVICES RELATIVE TO THE CLERMONT COUNTY ANIMAL SHELTER PROJECT AS COMPLETE AND EXECUTION OF ESTIMATE FOR PARTIAL PAYMENT NUMBER 9 FOR THE RELEASE OF RETAINAGE RELATIVE THERETO...02-1105-003...RATIFIED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, Office of Management and Budget, with the concurrence of Thomas Mantel, Director, Facilities Management Department, to accept the Electrical Contract with Puckett Electrical Services, 4928 Cedar Brooke Court, Liberty Township, Ohio 45011, relative to the Clermont County Animal Shelter, as complete as of August 7, 2003, and to execute Estimate Number 9 Final, which represents the release of retainage in the principal amount of \$2,084.80 plus accrued interest earned thereon relative thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF ALTERNATE FOR COMMISSIONER MARY WALKER TO SERVE ON THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL OF GOVERNMENTS EXECUTIVE COMMITTEE...03-1110-001...APPROVED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation to designate David L. Spinney, County Administrator, to serve as the alternate for Commissioner Mary Walker on the Ohio-Kentucky-Indiana Regional Council of Governments Executive Committee.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS...APPROVED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of routine expenses associated therewith, pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto.

Department/Employee	Organization	Annual Dues
Common Pleas Court Judge Robert Ringland Judge William Walker Judge Jerry McBride and/or Staff	Ohio Association of Court Administration DC #03-1124-004	\$50.00
	National Association for Court Management	\$110.00
	National Court Reports' Association	\$200.00
	Ohio Mediation Association	\$35.00
	Ohio Association of Magistrates	\$125.00
	Ohio Common Pleas Judges Association	\$600.00
	Cincinnati Bar Association	\$460.00
	Ohio Judicial Conference	\$180.00
	American Judges Association	\$200.00
	Clermont County Bar Association	\$150.00
	Potter Stewart Inn of Court	\$650.00
	Ohio State Bar Association	\$765.00
	Ohio Academy of Trial Lawyers	\$295.00
	Ohio Jury Management Association DC #03-1117-001	\$50.00
	Ohio Chief Probation Officers Association DC #03-1121-012	\$65.00
Court of Common Pleas	American Bar Association	\$307.50

COMMISSIONERS= JOURNAL #294

CLERMONT COUNTY

REGULAR SESSION

01/14/04

Division of Domestic Relations Judge Michael J. Voris and/or Staff DC #04-0102-003	Ohio Judicial Conference Ohio Association of Domestic Relations Judges Ohio Association of Court Administrators	\$60.00 \$185.00 \$50.00
Municipal Court Judge Thomas R. Herman Judge James A. Shriver Judge Victor M. Haddad and/or Staff DC #03-1222-002	Ohio State Bar Association	\$1,000.00
Municipal Court Judge Thomas R. Herman and/or Staff DC #03-1222-002	Clermont County Bar Association	\$150.00
Office of Technology, Communications & Security Stephen H. Rabolt and/or Staff DC #03-1125-001	Urban and Regional Information Systems Association Clermont County Information Systems Security Association International Alliance of Avaya Users, Inc	\$300.00 \$190.00 \$250.00
Department of Job and Family Services Tim McCartney and/or Staff DC #03-1222-004	Public Children Services Association of Ohio Ohio State Bar Association (3 memberships) Southwest Public Children Services Association of Ohio Ohio Child Support Enforcement Directors= Association National Child Support Association (1 membership) American Society for Public Administration National Association of County Human Service Administration Council of Human Services Ohio Job and Family Services Directors= Association	\$4,172.00 \$315.00 \$100.00 \$2,395.58 \$300.00 \$116.00 \$250.00 \$35.00 \$3,303.00
Department of Public Safety Services Beth Nevel and/or Staff DC #03-1121-004	Association of Public Safety Communications Officials, Inc. Clermont County Chiefs of Police and Sheriff=s Association County Commissioners Association of Ohio Emergency Management Association of Ohio/OEMA Fire & EMS Chief=s Alliance of Clermont County	\$589.00 \$25.00 \$75.00 \$150.00 \$50.00

	International Association of Emergency Managers	\$ 500.00
	Motorola Trunked Users Group	\$115.00
	National Emergency Number Association	\$ 285.00
	Western Ohio Emergency Management Association	\$25.00

County Sheriff	Buckeye State Sheriff=s Association	\$3,066.00
Sheriff Rodenberg and/or Staff	International Association of Chiefs of Police	\$100.00
DC #03-1211-004	Middle Atlantic-Great Lakes Organized Crime Law Enforcement Network	\$350.00
	Ohio Crime Prevention Association	\$40.00
	Law Enforcement Executive Development Association	\$35.00
	Academy of Criminal Justice Sciences	\$75.00
	Clermont County Police Chiefs and Sheriff's Association	\$50.00
	Ohio Association of Chiefs of Police	\$120.00
	International Association of Court Officers and Services, Inc. (Ohio)	\$50.00
	International Association of Court Officers & Services, Inc. (International)	\$35.00
	International Conference of Police Chaplains	\$100.00
	Police Intelligence Coordinating Agency	\$150.00
	Narcotics Association of Regional Coordinating Officers	\$20.00
	International Association for Identification	\$60.00
	North American Police Work Dog Association	\$35.00
	National Police Bloodhound Association	\$35.00
	D.A.R.E.	\$125.00
	American Correctional Food Service Association	\$269.00
	AmeriNet Central	\$80.00
	Ohio Restaurant Association	\$117.00
	Dietary Managers Association	\$300.00
	Ohio Task Force Commanders	\$150.00

	Association National Tactical Officers Association American Correctional Association American Jail Association National Sheriff=s Association Midwest Association of Certified Voice Stress Analysis	\$300.00 \$300.00 \$70.00 \$300.00
County Recorder Carolyn Green DC #03-1201-001	National Association of County Recorders, Election Officials and Clerks International Association of Clerks, Recorders, Election Officials and Treasurers	\$125.00 \$135.00
Building Inspection Department Ray Sebastian and/or Staff DC #03-1222-003	Water Management Association of Ohio International Code Council Ohio Building Officials Association/ Southwestern Ohio Building Officials Association International Association of Electrical Inspectors National Fire Protection Association	\$180.00 \$280.00 \$275.00 \$100.00 \$135.00
Department of Community Planning and Development Curt Paddock and/or Staff	International Economic Development Council DC #03-1201-004 American Planning Association DC #03-1001-002 DC #03-1001-003	\$325.00 \$668.00
County Coroner Brian Treon, M.D. and/or Staff DC #04-0102-004	Clermont County Police Chief & Sheriff Association American Academy of Forensic Sciences International Association of Bloodstain Pattern Analysts	\$25.00 \$145.00 \$40.00
County Prosecuting Attorney Donald White and/or Staff DC #04-0102-001	Ohio Prosecuting Attorneys Association National District Attorneys Association	\$4,742.00 \$315.00 \$100.00

	National Organization Victim Assistance	\$350.00
	National Administration of Justice Information Systems	\$125.00
	National Victim Center	\$75.00
	Ohio Victim Witness Association	\$50.00
	Mediation Council of Greater Cincinnati & Northern Kentucky	\$200.00
	Association of Fraud Examiners	\$20.00
	Southwest Ohio Chapter, Association of Fraud Examiners	
Common Pleas Clerk of Courts David R. Caudill, Jr. DC #04-0105-005	Ohio Clerk of Courts Association	\$1,388.60
	National Conference of Appellate Court Clerks	\$175.00
	National Association of County Recorders, Election Officials & Clerks	\$150.00
		\$50.00
	Clermont County Bar Association	\$125.00
	National Association for Court Management	\$200.00
	National Center for State Courts/Institute for Court Management	\$225.00
	International Association of Clerks, Recorders, Election Officials & Treasurers	
County Treasurer J. Robert True and/or Staff DC # 04-0108-002	County Treasurer's Association of Ohio	\$2,221.76
	The Southwest District Treasurer's Association	\$175.00
Board of County Commissioners Mary C. Walker Robert L. Proud R. Scott Croswell III DC #04-0113-001	Clermont Chamber of Commerce	\$2,408.00
	National Association of Counties	\$3,038.00
	County Commissioners Association of Ohio	\$7,853.00
Municipal Clerk of Courts Tim Rudd DC #04-0113-002	Ohio Association of Municipal Court Clerks	\$175.00
	National Association for Court Management	\$75.00

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: BOARD OF COUNTY COMMISSIONERS...BLANKET TRAVEL REQUESTS FOR REIMBURSEMENT OF ALL ELIGIBLE EXPENSES FOR PARTICIPATION BY VARIOUS DEPARTMENTS IN MEETINGS, ORGANIZATIONS AND/OR PROGRAMS DURING CALENDAR YEAR

2004...APPROVED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the following blanket travel requests for reimbursement of all eligible expenses for participation by various departments and/or members of their staff so designated, in and as it relates to all meetings, organizations and/or programs during Calendar Year 2004, pursuant to the current Policy for Reimbursement of Travel Expenses adopted by the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2004 adopted by the Board of County Commissioners on 12/17/03 and any and all amendments subsequent thereto as outlined below:

Department/Employee	Meetings, Organizations and/or Programs
County Prosecuting Attorney Donald W. White and/or Staff DC #04-0102-002	Ohio Prosecuting Attorneys Association Ohio Criminal Sentencing Commission Court of Appeals Supreme Court Federal Court Board of Tax Appeals State Personnel Board of Review
Clerk of Courts David Caudill, Jr. and/or Staff DC #04-0105-004	Ohio Clerk of Courts Association
Board of County Commissioners and/or Staff DC #04-0105-002	Area 7 Elected Officials Consortium Clermont Chamber of Commerce Clermont County Community Improvement Corporation Clermont County Township Trustees and Clerks Association Community Improvement Corporation Meetings Hamilton County Transportation Improvement District Adams-Clermont Solid Waste District Executive and Advisory Board Appalachian Regional Commission Air Quality Policy Advisory Committee County Commissioners Association of Ohio Greater Cincinnati Local Government Management Association Ohio Valley Regional Development Committee Ohio Community Corrections Organization Ohio Department of Youth Services/Reclaim Ohio Ohio Public Works Commission District 10 Executive and Integrating Committees Ohio Council of County Officials Ohio-Kentucky-Indiana Regional Council of Governments National Association of Regional Councils National Association of Counties National Association of Development Organizations Government Finance Officers Association Governor=s Council on Juvenile Justice
County Treasurer J. Robert True Connie Bare DC #04-0108-001	County Treasurer=s Association of Ohio
Common Pleas Court/Adult Probation Department Bruce Gibson DC #04-0112-005	Ohio Chief Probation Officers= Association Ohio Corrections Substance Abuse Advisory Board
Department of Job and Family Services	Ohio Child Support Directors= Association

Tim McCartney and/or Staff DC #03-1121-006	
Building Inspection/Permit Central Ray Sebastian DC #04-0112-004	Building Meetings and Seminars

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: MAINTENANCE AGREEMENTS FOR VARIOUS DEPARTMENTS FOR
THE PROVISION OF MAINTENANCE ON OFFICE
EQUIPMENT...EXECUTED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to execute Maintenance Agreements with various vendors for the provision of maintenance on the following equipment at the rates and the terms outlined below, pursuant to the terms and conditions set forth therein:

Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
County Recorder DC #03-1231-001	Hamilton Office Systems 4695-B Industry Drive Fairfield, Ohio 45014	Kardex Lektriever Model No. S80 S/N 23192	\$632.00	01/01/04 through 12/31/04
Department of Community Planning and Development DC #04-0108-003	Waltz Business Systems 730 Centre View Blvd. Crestview Hills, KY 41017	Sharp FO 4700 Fax Machine S/N 97105207	\$309.75	01/01/04 through 01/01/05

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/ BUDGETARY
ACTIONS FOR FISCAL YEAR 2004...APPROVED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Department of Administrative Services to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2004 (Resolution Number 226-03) and/or interfund transactions as outlined in the following table(s) and authorize Linda Fraley, County Auditor, to properly record same:

TRANSFER OF FUNDS:

\$ 9,190.00	From General Fund 100-1018-7139 to 100-4012-5300 (Contingencies to Building Inspection Purchased Services)
\$ 7,890.00	From General Fund 100-1018-7139 to 100-4140-5112 (Contingencies to Juvenile Detention Regular Salaries)
\$ 16,000.00	From Solid Waste Management Fund 217-5012-5112 to 217-5012-5300 (Litter

	Control & Recycling Regular Salaries to Purchased Services)
\$ 1,200.00	From Solid Waste Management Fund 217-5012-5200 to 217-5012-5300 (Litter Control & Recycling Fringe Benefits to Purchased Services)
\$ 800.00	From Solid Waste Management Fund 217-5012-5700 to 217-5012-5300 (Litter Control & Recycling Materials & Supplies to Purchased Services)
\$ 8,000.00	From Family & Children First Fund 944-9980-5300 to 944-9980-5200 (FCF Administration Purchased Services to Fringe Benefits)

CASH TRANSFER OF FUNDS:

\$ 15,000.00	From General Fund 100-4018-7220-0254 to TASC Fund 254-0254-4811
\$ 19,716.00	From Alcohol, Drug Addiction & Mental Health Services Board Fund 201-5200-7240 to Day Treatment Debt Fund 311-0311-4821
\$ 44,340.00	From Alcohol, Drug Addiction & Mental Health Services Board Fund 201-5200-7240 to Child Day Treatment Facility Debt Fund 316-0316-4821
\$ 80,000.00	From Water Revenue Fund 601-8550-7310 to Water & Sewer Combined Fund 603-0603-4871
\$ 80,000.00	From Sewer Revenue Fund 602-8530-7310 to Water & Sewer Combined Fund 603-0603-4871

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2004:

\$ 25,000.00	New Product Technology Project Fund	223-7014-5300	Purchased Services
\$ 230,700.00	New Product Technology Project	223-7014-6600	Capital Outlay

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES
RELATIVE TO SAME...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto:

OFFICE OF TECHNOLOGY, COMMUNICATIONS & SECURITY

Karin Quitter: Two (2) days - Ft. Mitchell, Kentucky - Crystal Reports 9 Level 1 Training Class - Total expenses not to exceed \$648.80.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: BOARD OF COUNTY COMMISSIONERS...EXECUTION OF SETTLEMENT
AGREEMENT AND RELEASE OF ALL CLAIMS WITH DAVID
STUBBLEFIELD...04-0114-001...EXECUTED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners

approve the following recommendation:

Recommendation of Sandra Harvey, Human Resource Administrator, with the concurrence of David L. Spinney, County Administrator to execute the Settlement Agreement and Release of all Claims by and between the Board of County Commissioners, Clermont County, Ohio, and David Stubblefield settling all claims arising from State of Ohio Personnel Board of Review Case Number 03-REC-04-0121 pursuant to the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

IN RE: BOARD OF COUNTY COMMISSIONERS...EXECUTION OF SETTLEMENT AGREEMENT AND RELEASE OF ALL CLAIMS WITH DANNY WIDMEYER...04-0114-002...EXECUTED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sandra Harvey, Human Resource Administrator, with the concurrence of David L. Spinney, County Administrator to execute the Settlement Agreement and Release of all Claims by and between the Board of County Commissioners, Clermont County, Ohio, and Danny Widmeyer settling all claims arising from State of Ohio Personnel Board of Review Case Number 03-REC-04-0121 pursuant to the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

IN RE: PERSONNEL ACTION FORMS...APPROVED AND SIGNED

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Department of Administrative Services, to approve the following personnel actions:

BOARD OF COUNTY COMMISSIONERS

Connie Tibbe: PA #12577 - Executive Assistant 2 - Change/Rate - End Probation- Effective 1/5/2004.

OFFICE OF TECHNOLOGY, COMMUNICATIONS and SECURITY

Margaret Minzner: PA #12049 - GIS Intern - Separation/End Temporary Appointment - Effective 12/31/2003.

CLERMONT COUNTY SEWER DISTRICT

Roberta L. Mallon: PA #12581 - Administrative Support Specialist - Change/End Probation - Effective 1/13/2004.

DEPARTMENT OF JOB AND FAMILY SERVICES

Adam Van Winkle: PA #12580 - Systems Technician - Appointment/Full Time Permanent - Effective 01/26/2004.

FACILITIES MAINTENANCE DEPARTMENT

Danny Widmeyer: PA #12582 - Electrician - Correction of Classification - Effective 02/03/2003

David Stubblefield: PA #12583 - HVAC Mechanic - Correction of Classification-Effective 02/03/2003.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

LET THE RECORD SHOW: THAT A MOTION BY MR. CROSWELL, SECONDED BY MR. PROUD, TO APPROVE THE MINUTES OF REGULAR SESSION OF 01/12/04 CARRIED WITH ALL MEMBERS PRESENT VOTING AFFIRMATIVELY THEREUPON.

LET THE RECORD SHOW: THAT A MOTION BY MR. PROUD, SECONDED BY MR. CROSWELL, TO APPROVE THE MINUTES OF REGULAR SESSION OF 01/14/04 CARRIED WITH ALL MEMBERS PRESENT VOTING AFFIRMATIVELY THEREUPON.

IN RE: ADJOURNMENT...

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 4:50 P.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

MARY C. WALKER, PRESIDENT

ROBERT L. PROUD, VICE PRESIDENT

R. SCOTT CROSWELL III, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

**01/14/04
DATE APPROVED**